



Carolina Casualty Insurance Company

Job Description: Loss Prevention Specialist

Summary

Provide Loss Prevention Services to trucking fleets within an assigned territory; ability to travel at least 60% within a multi-state territory. Must be able to relocate to the state of Texas.

Essential Duties and Responsibilities

- Provide Underwriting with clear, concise and timely reports on prospective and current customers
- Perform periodic loss prevention visits to prospective and current customers; provide appropriate services, consultations, and suggestions to improve overall efficiency and effectiveness of each account
- Maintain good working relationship with the Underwriting, Claims and Loss Prevention departments as well as agents and future customers
- Exhibit high level of expertise, leadership skills, and professionalism
- Maintain current knowledge of all state and federal rules and regulations pertaining to the transportation industry; exhibit desire to continue education in transportation field
- Display positive image in the marketplace with all customers, including agency contacts; maintain positive, professional appearance
- Communicate with VP of Loss Prevention on a weekly basis
- Maintain good driving record
- Perform other duties and/or projects as assigned

Skills

- Strong interpersonal communication, presentation, consultative, and negotiation skills required
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- Work professionally and communicate effectively with all levels of the organization
- Provide exemplary customer service; respond promptly to customer needs
- Read and write professional reports, business correspondence, and/or procedure manuals
- Demonstrate initiative (self-starter), positive attitude, dependability, and a good attendance record
- Work independently and as part of a team; accept constructive criticism
- Demonstrate good organization (detail oriented) and prioritization skills; meet deadlines, multitask
- Demonstrate sound judgment; strong decision making and problem solving skills
- Interpret a variety of instructions furnished in written, oral, diagram, or schedule form
- Calculate figures; perform moderate math skills; compute ratios and percents; compare, analyze and interpret data

Education

- College Degree preferred or commensurate experience
- CDS certification required; DDC instructor certification

Knowledge/Experience

- Microsoft Office (Word, Excel, PowerPoint)
- Computer proficiency, including Internet and Lotus Notes
- 5+ years of transportation safety experience
- Prior loss prevention experience preferred

Physical Demands

- Required to sit, stand, walk, hear, reach with hands and arms, climb, balance, and stoop, or kneel; occasionally lift and/or move up to 20 pounds with or without reasonable
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accommodation

- Input, read and review text and graphics on computer screen, with or without reasonable accommodation

Work Environment

- Work out of home and travel frequently in Company provided vehicle; may involve overnight stay
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